



Committee Listings

2008-2009

Office of the President

University Committees

2008-2009

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University Shared Governance Committee

Members	Areas
Greene, Debra (Co-Chair)	
Downey, Mike (Co-Chair)	
Ballard, Bruce	Faculty
Dudenhoeffer, Greg	Staff
Gossett, Amy	Faculty
Mickels, Becca	Staff
Reed, Brenda	Faculty
Worthen, Mark	Staff

Ex officio members: President Carolyn Mahoney
Kandy Campbell
Gerald Kendrick

Standing Committees of the University

Rules and Regulations: 1.53.2

To facilitate the work of the university, standing university committees shall be established to study, prepare, and recommend policies; to hear appeals; to recommend courses of action; and to fulfill other functions as set forth in their charges. Standing committees shall assist administrative officers in the implementation of policies and courses of action after such have been adopted.

The president shall appoint committee chairpersons and one-third of the membership of the standing committees. The officers (or an ad hoc nominating committee) of the Faculty Senate and Staff Council shall make recommendations to the president for the remaining two-thirds of the membership, according to the functions of the committees, by May 1 of each academic year. All full-time employees shall be eligible to serve on standing committees. Students may, at the president's discretion, serve on a standing university committee if the function of the committee is appropriate to student concerns.

Except for the initial appointment of the standing university committees, members shall serve terms of three years. Upon appointment of any new standing university committee, one-third of the membership shall serve for one year, the second third for a period of two years, and the remaining third for a period of three years. Thereafter the appointments shall take place annually for three-year periods. No member shall serve longer than three successive years. Not all members eligible to serve on standing committees shall necessarily serve on such committees at any one time. As a general rule, simultaneous assignment to more than two standing committees shall be avoided, although this guideline shall not prejudice the selection of any member of the university for such committees.

Standing university committees shall serve in an advisory capacity. Policies, procedures, courses of action, etc., recommended by the committees shall be transmitted through the chain of command to the appropriate administrative officer for approval.

The following shall be standing university committees:

- Academic Routine
- Assessment
- Emergency Preparedness
- Employee Compensation and Benefits
- Employee Recognition
- Internal Grievance Panel
- Rules and Regulations Review
- Safety and Security
- Section 504/ADA Compliance Review
- Space Utilization
- Student Affairs

The president may, at her/his discretion, charge other standing university committees if needs dictate.

Student Membership on University Standing Committees

Two students shall be appointed to serve on each standing committee. By April 1st of each academic year, the office of Student Life shall deliver to the Senate a list of two students and one alternate as members of each standing committee for the following year.

Student members shall be in addition to the membership for the committee which is appointed one-third by the president and two-thirds by the Faculty Senate and Staff Council, as described above.

Ex Officio Members

Persons serving as ex officio members of committees are designated to serve as resource persons. They are expected to contribute to the committee discussions, as may be appropriate, but may not participate in the committee's voting process.

ACADEMIC ROUTINE

Functions:

1. To serve in an advisory capacity to the vice president for Academic Affairs in the following ways:
 - a. make recommendations regarding appeals for readmittance from students suspended for poor academic performance, and regarding appeals from transfer students who fall under the Special Status category in the Undergraduate Bulletin;
 - b. make recommendations regarding requests for grade changes and corrections; and
 - c. advise on all academic matters on which advice is sought in an advisory capacity to the Director of Records.

2. To serve in the development of policies and procedures pertaining to the following routine matters:
 - a. classification, certification, and graduation of students; and
 - b. preparation of the university's academic calendar.

Members

Term Expires

Ferguson, Theresa (Chair)	August 1, 2011(P)
Benne, Jennifer	August 1, 2009(F)
Fawks, Bryan	August 1, 2011(F)
Gray, Meg	August 1, 2011(F)
Harris, Robin	August 1, 2009(F)
Hendricks, Avila	August 1, 2011(P)
Kendrick, Gerald	August 1, 2009(F)
Lee, Keesoo	August 1, 2010(P)
Phillips, Stacy	August 1, 2011(S)
Ramos, Leilani	August 1, 2010(P)
Rankin, Debbie	August 1, 2010(P)
Smith, Derek	August 1, 2011(F)
Stewart, Ruby	August 1, 2009(S)
Sturdevant, Ruthi	August 1, 2011(P)
Thompson, Karen	August 1, 2011(S)
Wood, Rhonda	August 1, 2009(F)

Morrow, Elizabeth	(ex officio)
Robinson, Alfred	(ex officio)
Bursar	(ex officio)

ASSESSMENT

Functions:

1. To promote a culture of assessment at Lincoln University;
2. To review annual general education assessment reports, academic program assessment reports, and reports of institutional assessment within the university;
3. To disseminate the results of the aforementioned reports to appropriate offices within the university with recommendations for improvement in assessment instruments and processes;
4. To review and approve proposed changes in assessment plans and instruments within the university.

Members

Term Expires

Nolte, Beth (Chair)	August 1, 2011(S)
Balakumar, Sivanandan	August 1, 2009(F)
Benne, Jennifer	August 1, 2009(P)
Brown, Glenn	August 1, 2010(P)
Chowdhury, Manzoor	August 1, 2011(F)
Ghinescu, Rodica	August 1, 2009(F)
Hibbett, Cheryl	August 1, 2010(F)
Kosher, Mike	August 1, 2011(S)
Lilienfeld, Jane	August 1, 2010(P)
Matthews, Eugene	August 1, 2010(F)
McSwain, Ann	August 1, 2010(P)
Sutton, Chris	August 1, 2011(S)
Wyman, Linda	August 1, 2009(F)

Beal, Steve	(ex officio)
Creagh, Curtis	(ex officio)
Digby, Annette	(ex officio)
Williams, Constance	(ex officio)

Two student members:

EMERGENCY PREPAREDNESS

The function of the Emergency Preparedness Committee is to develop policies and procedures to follow in the event of an emergency.

Members	Terms Expire
Friedman, Mark (Chair)	August 1, 2009
Beza, Mary.....	August 1, 2009
Bleich, David.....	August 1, 2009
Brooks, Arthur	August 1, 2009
Creagh, Curtis.....	August 1, 2009
DeBord, Kurt	August 1, 2009
Digby, Annette	August 1, 2009
Downey, Mike	August 1, 2009
Edwards, Nick.....	August 1, 2009
Gassner, Sheila	August 1, 2009
Gerhard, Art.....	August 1, 2009
Govang, Don	August 1, 2009
Graham, Carlos.....	August 1, 2009
Jones, Cheryl.....	August 1, 2009
Jordan, Mark	August 1, 2009
Kidwell, Debra.....	August 1, 2009
Kosher, Mike	August 1, 2009
Meredith, Steven	August 1, 2009
Meredith, Steven	August 1, 2009
Nelson, Bill	August 1, 2009
Young, Misty	August 1, 2009
Washington, Cynthia.....	August 1, 2009
Williams, Benecia	August 1, 2009
Williams, Constance.....	August 1, 2009

EMPLOYEE COMPENSATION AND BENEFITS

Functions:

1. To develop recommendations for and periodically review a Lincoln University Faculty and Staff Compensation Policy which addresses parity and equity in matters related to employee compensation including but not limited to the following:
 - a. base salary guidelines for faculty and staff
 - b. adjunct and summer faculty and staff compensation
 - c. compensation for grant and other funding brought to the university
 - d. compensation-related advancement in academic rank
 - e. compensation for temporary and part-time employees
 - f. implementation of equitable overtime/compensatory time pay
 - g. quality of service
2. To develop recommendations for faculty and staff methodologies, including matrices;
3. To periodically review federal and regional trends in academic salaries and regional and local market trends in staff salaries and to make recommendations based on trend data;
4. To recommend policies and procedures governing the benefits of employees and/or professors emeritus of the university;
5. To act as a liaison with other committees whose functions impact the work of the Employee Compensation and Benefits Committee;
6. To review the Lincoln University Rules and Regulations regarding protocol for handling salary grievances.

Members

Term Expires

Hamacher, Connie (Chair)	August 1, 2011 (P)
Beal, Steve	August 1, 2010 (S)
Bickel, Linda	August 1, 2009 (F)
Borgwald, Jim	August 1, 2010 (P)
Ferguson, Kenneth	August 1, 2009 (P)
Harper, Wanda	August 1, 2009 (S)
Harris, Ann	August 1, 2011 (F)
Henry, Patrick	August 1, 2009 (P)
Hixon, Valerie	August 1, 2010 (P)
Holland, Antonio	August 1, 2011 (F)
Jungmeyer, Roger	August 1, 2010 (F)
Penny, Tyana	August 1, 2011 (S)
Rankin, Debbie	August 1, 2009 (P)
Sommerer, Dan	August 1, 2009 (P)
Turner, Bernadette	August 1, 2011 (F)
Westergaard, Ty	August 1, 2009 (F)
Marcantonio, Jim (ex officio)	Koetting, Sandy (ex officio)

EMPLOYEE RECOGNITION

Function:

To develop and administer an Employee Recognition Program.

Members:

Term Expires:

Nolte, Beth (Chair)	August 1, 2009
Campbell, Kandy.....	August 1, 2009
Grebing, Debra	August 1, 2009
Hanlin, Debbie	August 1, 2009
Holland, Antonio	August 1, 2009
Huffer, Tisha	August 1, 2009
Huskey, Christina	August 1, 2009
Kemna, Betty	August 1, 2009
Murray, Beth	August 1, 2009
Parish, Jacque	August 1, 2009
Robertson, Ruth.....	August 1, 2009
Roesner, Gina.....	August 1, 2009
Smith, Teresa	August 1, 2009
Sturgis, Kelley.....	August 1, 2009
Williams, Benecia.....	August 1, 2009
Young, Misty	August 1, 2009

Two student members: TBA
 TBA

INTERNAL GRIEVANCE PANEL

Functions:

1. To certify an allegation as grievable and supervise the structuring of a hearing panel. In instances where the grievant is non-academic, the panel shall select from its membership an individual who shall serve as chair of the hearing panel during the formal review.
2. To refuse action if a prima facie case has not been made and inform the grievant, in writing, of the reasons for such decision.
3. To refer the matter to the president of the university, when a decision is reached that the case cannot be resolved without special attention beyond the competence of the Appeals Subcommittee or that of a hearing panel.
4. To perform such other duties and responsibilities as may be prescribed in the university's academic and non-academic grievance policies and procedures.

Members:

Term Expires:

Downey, Mike (Chair)	August 1, 2009
Abney, Timothy	August 1, 2009
Blank, Terry	August 1, 2009
Broadus, Kylar	August 1, 2009
Driver, Bettye	August 1, 2009
Edwards, Kendra	August 1, 2009
Graham, Carlos	August 1, 2009
Hanlin, Debbie	August 1, 2009
Harper, Wanda	August 1, 2009
Hill, Randall	August 1, 2009
Ike, Roberto	August 1, 2009
Kern, Jim	August 1, 2009
Klein, Linda	August 1, 2009
Moore, Terry	August 1, 2009
Roesner, Regina	August 1, 2009
Scroggins, Cynthia	August 1, 2009
Stallings, Donna.....	August 1, 2009
Stewart, Ruby	August 1, 2009
Sturgis, Kelly.....	August 1, 2009

Marcantonio, James (ex officio)

RULES AND REGULATIONS REVIEW

Development and Oversight of University Policies

An individual, a committee, a department, a college, a unit, or any other university group may bring a proposal for a new policy, a change in policy, or a deletion of a policy to the appropriate governing body or administrative office. If the proposal is passed or accepted, it will then be sent through the appropriate chain of command. If it is an action requiring Board approval, the Board will be the final authority.

Once the proposal has final approval, it must be sent to the Rules and Regulations Review Committee. This committee shall be responsible for determining where the new policy should be placed in the Rules and Regulations document and whether it replaces or conflicts with an existing policy, in which case the existing policy would be revised to reflect adoption of the new policy or deleted.

Specific Functions:

1. To receive each new policy once it has gone through the approval process and determine where the policy should be placed in the Rules and Regulations document;
2. To review any existing policies relating to a new policy and determine if the new policy replaces or is in conflict with any existing policy, in which case the committee would determine whether to replace the existing policy with the new one or make revisions to the existing policy to resolve any conflicts (in collaboration with the area[s] to which the existing policy pertains);
3. To review the Rules and Regulations document on a biannual basis and make recommendations to the president for any revisions or deletions of outdated or unnecessary policies. The review will immediately precede the compilation/publication cycle of the graduate and undergraduate bulletins so that any policy changes can be made in all three documents concurrently.

Members	Term Expires
Harris, Ann (Chair)	August 1, 2009
Araguete, Mara	August 1, 2011
Benne, Jennifer	August 1, 2009
Bickel, Linda	August 1, 2011
Campbell, Kandy	August 1, 2011
Edwards, Kendra	August 1, 2009
Hendricks, Avila	August 1, 2010
Jungmeyer, Roger	August 1, 2009
Koetting, Sandy.....	August 1, 2010
Marcantonio, Jim	August 1, 2010
Meredith, Steve	August 1, 2009
Morgan, Diane	August 1, 2011

Robinson, Alfred	August 1, 2010
Rohrer, Laurence	August 1, 2011
Stevens, Leon	August 1, 2011
Stewart, Ruby	August 1, 2009
Sturdevant, Ruthi	August 1, 2009
Sutton, Chris	August 1, 2009
Westergaard, Ty	August 1, 2011

Digby, Annette	(ex officio)
Creagh, Curtis	(ex officio)
Williams, Constance	(ex officio)
Williams, Benecia	(ex officio)
Ferguson, Theresa	(ex officio)

SAFETY AND SECURITY

The functions of the committee shall include but shall not be limited to the following:

1. Recommending regulations governing the conduct of its business including the appointment of and the delegation of powers to sub-committees;
2. Recommending supplementary regulations to control pedestrian and vehicular traffic and parking as provided;
3. Reviewing and recommending the use of all Lincoln University parking lots;
4. Prescribing the rules and procedures for appeals;
5. Reviewing and ruling on or making recommendations on all Citizen Complaints submitted to the Department of Public Safety;
6. Reviewing all ticket appeals submitted to the committee in person or through the Department of Public Safety. The committee will set aside fines, uphold fines or reduce fines as it sees appropriate.

Members	Term Expires
Matthews, Eugene (Chair)	August 1, 2009
Andrei, Adrian	August 1, 2009
Bitter, Mary	August 1, 2009
Blank, Terry	August 1, 2009
Freidman, Mark	August 1, 2009
Galbreath, Craig	August 1, 2009
Garth, Jimmie	August 1, 2009
Gassner, Sheila	August 1, 2009
Heyen, Ann	August 1, 2009
Hixon, Valerie	August 1, 2009
Johnson, Walter "Cal"	August 1, 2009
Lindsay, Rhonda	August 1, 2009
Martin, Jan	August 1, 2009
Norfus, Tamala	August 1, 2009
Otto, Diana.....	August 1, 2009
Wells, Sandy	August 1, 2009
Westbrook, Jerry	August 1, 2009
 Nelson, Bill Chief of Public Safety	 (ex officio)
 Two student members:	 TBA TBA

SECTION 504/ADA COMPLIANCE REVIEW

Functions:

1. To monitor the university's compliance with Section 504 of the Rehabilitation Act of 1973;
2. To review the programs, policies and facilities at Lincoln University to determine accessibility to or discrimination against persons with disabilities as defined in Section 504;
3. To recommend modifications in facilities and programs to ensure full participation by persons with disabilities;
4. To promote awareness in the campus community of the services provided to students with disabilities;
5. To review and make recommendations for modifications in academic requirements to ensure full educational opportunities for students with disabilities.

Members	Term Expires
Long, Janet (Chair)	August 1, 2009
Beza, Mary	August 1, 2009
Connor, Kim	August 1, 2009
Downey, Mike	August 1, 2009
Ghinescu Rodica	August 1, 2009
Headrick, Marilyn	August 1, 2009
Hibbett, Cheryl	August 1, 2009
Hixon, Valerie	August 1, 2009
Klein, Linda	August 1, 2009
Lilienfeld, Jane	August 1, 2009
Martin, Jan	August 1, 2009
Schneiders, Sam	August 1, 2009
Roesner, Gina	August 1, 2009
Wells, Sandy	August 1, 2009
Wilson, Michelle	August 1, 2009

Marcantonio, James	(ex officio)
Nelson, Ronald	(ex officio)
Washington, Cynthia	(ex officio)
Henderson, Michael	(ex officio)

Community Representative: Donna Borgmeyer
Governor's Council on Disabilities

Two student members:

SPACE UTILIZATION

Functions:

1. To periodically review space utilization for the entire campus;
2. To receive requests for office assignments from deans and vice presidents, whereupon the committee will evaluate the need and determine the ramifications of (re)assigning the space as requested;
3. To review any request that would change the function of a current space, e.g., a request to turn a classroom into a computer lab.

Members

Gassner, Sheila (Chair)	August 1, 2009
Bickel, Linda	August 1, 2009
Ferguson, Ken	August 1, 2009
Harris, Ann	August 1, 2009
Huskey, Christina	August 1, 2009
Jackson, Paula.....	August 1, 2009
Kidwell, Debra	August 1, 2009
Meredith, Steve.....	August 1, 2009
Sturdevant, Ruthi	August 1, 2009
Thompson, Karen	August 1, 2009
Washington, Cynthia.....	August 1, 2009
Wilson, Sylvia	August 1, 2009

Creagh, Curtis	(ex officio)
Digby, Annette	(ex officio)
Ferguson, Theresa	(ex officio)
Williams, Benecia	(ex officio)
Williams, Constance	(ex officio)

STUDENT AFFAIRS

Functions:

1. To serve in an advisory capacity to the vice president for Student Affairs in the following ways:
 - a. To consider and recommend policies for the control and management of those non-academic phases of student life not included in the function of other departments and/or committees;
 - b. To serve in an advisory capacity to Student Affairs in matters in which advice and counsel are sought;
 - c. To consider disciplinary cases and to recommend educational sanctions to be assessed;
 - d. To approve student social and Greek-letter activities and approve the calendar for membership intake activities;
 - e. To give final approval of all new student organizations upon recommendation from the Student Government Association.

Members	Term Expires
Beza, Mary (Chair)	August 1, 2009 (P)
Clay, Robin (Chair)	August 1, 2009 (P)
Afraisiah, Zahra	August 1, 2010 (P)
Andrei, Adrian	August 1, 2009 (F)
Bah, Abdoulaye	August 1, 2009 (F)
Beck, Carmen	August 1, 2009 (S)
Bouras, David	August 1, 2011 (F)
Frazier, Jane	August 1, 2010 (F)
Gubbels, Thomas.....	August 1, 2010 (F)
Harper, Wanda.....	August 1, 2011 (S)
Kendrick, Gerald	August 1, 2010 (P)
Martin, Jan	August 1, 2009 (F)
Moore, Terry	August 1, 2011 (F)
Nobles, Tammy	August 1, 2011 (S)
Phillips, Stacy	August 1, 2011 (S)
Sanders, Shirley.....	August 1, 2011 (S)
Shinkut, Martins	August 1, 2010 (P)
Sissom, Elizabeth	August 1, 2009 (F)
Williams, Gloria	August 1, 2010 (P)
Wilson, Michelle	August 1, 2011 (P)

Sutton, Christopher (ex officio)
 Williams, Constance (ex officio)

Two student members:

Standing Committees of the Faculty Senate

Rules and Regulations: 2.25

To facilitate the work of the Faculty Senate, standing committees and sometimes special committees (ad hoc) are necessary and shall be established to study, prepare, and recommend policies on educational practice; review curriculum; and fulfill other functions as set forth in their charges. Standing committees of the Faculty Senate shall assist administrative officers in the implementation of such policies after they have been adopted.

Standing committees shall serve in an advisory capacity. Policies, procedures, programs, etc., recommended by those committees shall be presented to the Faculty Senate for consideration. Upon approval, they shall be transmitted through the appropriate chain of command.

The officers of the Faculty Senate shall appoint committee chairpersons and one-third of the membership. An ad hoc committee charged by the Senate chair shall recommend the remaining two-thirds membership of the committees. Except for the initial appointment of the standing committees, members shall serve terms of three years. Upon appointment of any new standing committee, one-third of the membership shall serve for one year, the second third for a period of two years, and the remaining third for a period of three years. Thereafter the appointments shall take place annually for three-year periods. The ad hoc committee shall recommend committee appointments to the chair by May 1 of each academic year. As a general rule, simultaneous assignment to more than two standing Faculty Senate committees shall be avoided, although this guideline shall not prejudice the selection of any member of the Faculty Senate for such committees.

The following are the standing committees of the Faculty Senate:

- Executive
- Curriculum
- Educational Policies
- General Education

All Faculty Senate standing committees shall provide minutes of all meetings to the chair of the Senate (for record-keeping purposes) with copies to appropriate administrative units.

The Senate may, at its discretion, charge other standing Faculty Senate committees if needs dictate.

Executive Committee of the Faculty Senate

Members	Areas
Greene, Debra (Chair)	
Afrasabi, Zahra	Life and Physical Sciences
Brown, Glenn	Education
Frazier, Jane	Languages, Literature and Journalism
Heyen, Anne	Nursing
Jones, Rufus	Agriculture, Natural Resources & Environmental Sciences
Jordan, LTC Mark	Military Science
Jungmeyer, Roger	History, Political Science & Philosophy
Linhardt, Wayne	Business
Sampson, Joylean	Social and /Behavioral Sciences
Smith, Derek	Visual and Performing Arts
Stevens, Leon	Computer Science, Mathematics and Technology

CURRICULUM

Functions:

1. To review and approve, or reject, all changes in undergraduate courses, curricular and degree requirements proposed by academic units;
2. To advise the university president on criteria for the establishment and deletion of courses and curricula;
3. To coordinate its activities with those of the Educational Policies Committee, the Graduate Council and other appropriate university committees.

Members

Term Expires

Gossett, Amy (Chair)	August 1, 2011
Afrasiahi, Zahra	August 1, 2009
Bardot, Michael	August 1, 2009
Browning, Nancy	August 1, 2010
Gamblin-Green, Michelle	August 1, 2011
Hendricks, Avila	August 1, 2009
Johnson, Hwei-Ying	August 1, 2009
Kern, Jim	August 1, 2009
Lilienfeld, Jane	August 1, 2007
Linhardt, Wayne	August 1, 2011
Scott, Michael	August 1, 2009
Sissom, Elizabeth	August 1, 2009
Wood, Rhonda	August 1, 2010

Digby, Annette (ex officio)

EDUCATIONAL POLICIES

Function:

To consider and recommend policies and procedures in matters related to academic regulations.

Members	Term Expires
Reed, Brenda (Chair)	August 1, 2011
Balakumar, Sivanandan	August 1, 2011
Borgwald, James	August 1, 2009
DeBord, Kurt	August 1, 2010
Grotjan, Roseann	August 1, 2009
Hawk, Cynthia	August 1, 2009
Kern, Jim	August 1, 1010
Logan, Jim	August 1, 2009
Stallings, Donna	August 1, 2010
Word, Debbie	August 1, 2011

GENERAL EDUCATION

Functions of the committee shall include but not be limited to the following:

1. To recommend and/or approve revisions to the existing general education curriculum;
2. To ensure that assessment measures are developed;
3. To review and recommend approval or denial of proposals for new general education courses;
4. To evaluate all general education courses periodically in relation to general education program objectives;
5. To promote a climate of discussion about and act as a clearing house for information on general education issues;
6. To keep faculty abreast of current developments in general education and the role their courses play within the larger context of general education;
7. To promote a climate of discussion about and act as a clearinghouse for information on general education.

Members	Term Expires
Ballard, Bruce (Chair)	August 1, 2010
Aruguete, Mara	August 1, 2011
Fulcher, Arthur	August 1, 2010
Johnson, Walter	August 1, 2009
McGovney, Debbie	August 1, 2011
Nelson, Jerry	August 1, 2009
Omara-Alwala, Thomas	August 1, 2011
Rankin, Debbie	August 1, 2010
Wyman, Linda	August 1, 2009

STANDING COMMITTEES OF THE STAFF COUNCIL

Following are the standing committees of the Staff Council, their functions, and members. The bylaws state that committee chairs shall be elected Staff Council representatives.

Bylaws Committee: Review and propose revisions to the bylaws as needed.

<u>Committee Members</u>	<u>Term Expires</u>
Worthem, Mark (Chair)	May 2009
Davenport, Mary Ann	May 2010
Hill, Randy	May 2011
Phillips, Stacy	May 2010

Communications: Coordinate and provide information to staff employees concerning Staff Council activities; establish and maintain Staff Council Web page and listserv.

<u>Committee Members</u>	<u>Term Expires</u>
Campbell, Kandy (Chair)	2011
Herndon, Kennette	2011
Morgan, Diane	2010
Robinson, Alfred	2009
Steck, Irasema	2009
Sutton, Chris	2010

Nominations and Elections Committee: Solicit nominations; prepare ballots; oversee the election process as outlined in the bylaws; develop and maintain a committee membership pool list.

<u>Committee Members</u>	<u>Term Expires</u>
Dudenhoeffer, Greg (Chair)	June 2011
Enomoto, Laura	June 2011
Friedman, Mark	June 2009
Herndon, Kennette	June 2010
Pappenfort, Julie	June 2009

Policies and Procedures Committee: Address issues relative to collective staff concerns (outside of grievance issues, which are addressed by university policy.)

<u>Committee Members</u>	<u>Term Expires</u>
Blank, Theresa (Terri), (Chair)	2010
Borgwardt, Cindy	2010
Downey, Melinda	2011
El-Sayed, Inas	2010
Erb, Andrew	2011
Marcantonio, Jim	2009
Rackers, Steve	2009

Professional Development, Recognition and Orientation Committee: Review programs and make recommendations for opportunities to enhance skills; facilitate new staff orientation.

<u>Committee Members</u>	
Ruby Stewart, Chair	June 2010
Joan Deboe	June 2009
Bettye Driver	June 2010
Barbara Melloway	June 2009
Loretta Merriweather	June 2011
Cynthia Scroggins	June 2011
Jamere Brown	

Special Events Committee: Plan, coordinate, and schedule special events.

<u>Committee Members</u>	<u>Term Expires</u>
Becca Mickels, Chair	
Bob Channer	2009
Melinda Downey	2010
Dana Glauner	2011
Tisha Huffer	2011
Sue O'Day	2009
Treaka Young	2010

Advisory Committees

Rules and Regulations: 1.53.3

Advisory Committees

Advisory committees may be established when authorized by the president of the university. Advisory committees generally serve one of the following functions:

- Assure compliance with legal requirements of federal and state mandates
- Serve as the liaison between the unit providing a service and the function served
- Monitor a specific on-going function such as energy utilization, recruitment, etc.

Membership on an advisory committee is by appointment made by the president. The term of appointment is for two years and appointment may be renewed. Students may, at the president's discretion, serve on an advisory committee if the function of the committee is appropriate to student concerns.

All advisory committees shall provide minutes of all meetings to the appropriate administrative officer.

Advisory committees are continuous until released. Committees may be added or committee functions modified by the president, as deemed appropriate.

Ex Officio Members

Persons serving as ex officio members of committees are designated to serve as resource persons. They are expected to contribute to the committee discussions, as may be appropriate, but may not participate in the committee's voting process.

ADVISEMENT

Function:

To discuss, review and make recommendations of policy for advising at Lincoln University. The committee, composed of representatives of faculty and staff, has as its goal the increased retention and satisfaction of students. To carry out this overall goal, the committee's objectives will be the following:

1. To establish outcomes for advising;
2. To consider incentives for improved advising;
3. To identify challenges or barriers to good advising;
4. To review professional development opportunities for advising;
5. To recommend methods for advisor evaluation;
6. To discuss alternatives for current advising practices;
7. To facilitate communication about advising among areas of the university; and
8. To review the selection and compensation of freshman advisor.

Members

Terms Expire

Phillips, Stacy (Chair).....	August 1, 2009
Benne, Jennifer.....	August 1, 2009
Borgwordt, Cindy	August 1, 2009
Broadus, Kylar	August 1, 2009
Eivazi, Frieda	August 1, 2009
Govang, Don	August 1, 2009
Greene, Debra	August 1, 2009
Heyen, Ann	August 1, 2009
Hibbett, Cheryl	August 1, 2009
Ike, Roberto	August 1, 2009
Jaegers, Lois	August 1, 2009
Sanders, Shirley.....	August 1, 2009
Sturgis, Kelly	August 1, 2009
Westergaard, Ty	August 1, 2009
Williamson, Brenda	August 1, 2009

Digby, Annette (ex officio)
Ferguson, Theresa (ex officio)

ATHLETICS

Functions:

1. To serve in an advisory capacity to the president or her/his designee;
2. To evaluate and make recommendations concerning proposed changes in athletic policies and procedures, as requested;
3. To review and evaluate the academic progress of student athletes and propose services, activities, processes, etc., to enhance performance;
4. To identify and make recommendations designed to enhance the welfare of the student-athlete;
5. To aid in promoting an interest in the athletic program on the part of students, alumni, faculty, staff, and the general public.

Members	Term Expires
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Bickel, Linda (Chair)	August 1, 2009
Beal, Steven	August 1, 2009
Ferguson, Ken	August 1, 2009
Fester, Heather	August 1, 2009
Kemna, Betty	August 1, 2009
McCarthy, Mark	August 1, 2009
Nelson, Ron	August 1, 2009
Porter, Nicole	August 1, 2009
Reyes, Lori	August 1, 2009
Ross, Larry	August 1, 2009
Schmitz, Fred	August 1, 2009
Seidner, Roxanne	August 1, 2009
Sutton, Christopher	August 1, 2009
Young, Misty	August 1, 2009

Jackson, Paula	(ex officio)
Cook, Nathan*	(ex officio)

Two student members:	TBA
	TBA

*Dr. Nathan Cook
 2908 Sue Drive
 Jefferson City, MO 65109

BUDGET REVIEW

Functions:

1. To review budget allocations and expenditures and make recommendations, as appropriate and in accordance with strategic planning priorities, for changes (re-prioritization or re-allocation);
2. To monitor the budget allocation process and procedures, as well as budget processing, and to offer advice to improve efficiency, protocols, mechanisms, and infrastructure;
3. To annually conduct budget hearings, receive divisional and institutional budget development requests, and, within available resources, make recommendations regarding funding for budget proposals, plans, and priorities, as well as recommend an annual university budget;
4. To advise and assist in preparation of Form 5 one-time budget requests for state appropriations.

Membership: Faculty Senate Chair or designee; three members of the Employee Compensation Committee; Vice President for Administration and Finance, Vice President for Academic Affairs, Assistant to the President for Enrollment Management and Student Success; a representative from Student Affairs selected by the VPSA; a representative from Institutional Advancement selected by the VPIA; one representative from the Deans' Council and one department chair selected by the VPAA; two faculty and one staff member appointed by the university president. The Vice President for Administration and Finance will chair the committee.

Members	Term Expires
Creagh, Curtis (Chair)	August 1, 2009
Coffman, Jerry	August 1, 2009
Digby, Annette	August 1, 2009
El-Sayed, Inas	August 1, 2009
Ferguson, Theresa	August 1, 2009
Greene, Debra	August 1, 2009
Hamacher, Connie	August 1, 2009
Harris, Ann	August 1, 2009
Hill, Randall	August 1, 2009
Roesner, Gina	August 1, 2009
Meredith, Steve	August 1, 2009
Rankin, Debbie	August 1, 2009
Stevens, Leon	August 1, 2009
Sturdevant, Ruthi	August 1, 2009
Williams, Benecia.....	August 1, 2009
Williams, Constance	August 1, 2009
Two student members:	

COMMENCEMENT, SPECIAL OCCASIONS AND CONVOCATIONS

Functions:

1. To determine the programs for commencements, special occasions and convocations, including the Honors Convocation;
2. To arrange for the use of university facilities for these occasions;
3. To provide publicity to the community and campus and to encourage broad participation on the part of the university and local communities.

Members:

Term Expires:

Creagh, Curtis (Chair)	August 1, 2009
Blank, Terry	August 1, 2009
Brown, Sally	August 1, 2009
Eivazi, Frieda	August 1, 2009
Ferguson, Theresa	August 1, 2009
Gamblin-Green, Michelle	August 1, 2009
Hanlin, Debbie	August 1, 2009
Hendricks, Avila	August 1, 2009
Huffer, Tisha	August 1, 2009
Jackson, Keli	August 1, 2009
Jordan, Mark	August 1, 2009
Morrow, Liz	August 1, 2009
Nelson, Bill	August 1, 2009
Robertson, Ruth	August 1, 2009
Steck, Irasema	August 1, 2009
Stewart, Ruby	August 1, 2009
Williams, Benecia	August 1, 2009
Williams, Constance.....	August 1, 2009
Wulff, Felix	August 1, 2009

Two student members: TBA
 TBA

EXPERIENTIAL LEARNING

Functions:

1. To promote Counseling and Career Services as the primary contact for experiential learning programs;
2. To develop documentation and a database that describes the results of each program; number of students participating, number placed; number completing the activity; placement locations; agent/student ratings of the experience;
3. To serve as the liaison with external agencies interested in serving as experiential learning sites;
4. To work with Counseling and Career Services and academic programs to prepare students for experiential learning programs;.
5. To promote special events such as job and career fairs;
6. To research successful experiential learning models at other institutions and make a recommendation for a centralized model for Lincoln University.

Members	Term Expires
Henry, Patrick (Co-Chair)	August 1, 2009
Nelson, Ronald (Co-Chair)	August 1, 2009
Bah, Abdoulah	August 1, 2009
Broadus, Kylar	August 1, 2009
Campbell, Ruth	August 1, 2009
Driver, Annette	August 1, 2009
Dudenhoeffer, Greg	August 1, 2009
Edwards, Kendra	August 1, 2009
Eivazi, Freida	August 1, 2009
Ferguson, Kenneth	August 1, 2009
Gossett, Amy	August 1, 2009
Govang, Don	August 1, 2009
Holland, Antonio.....	August 1, 2009
Myer, John	August 1, 2009
Pabst, Kathy	August 1, 2009
Sutton, Christopher	August 1, 2009
Westergaard, Ty	August 1, 2009
Yang, John	August 1, 2009
 Williams, Constance	 (ex officio)
Digby, Annette	(ex officio)

Two student members:

LINCOLN UNIVERSITY TECHNOLOGY COMMITTEE

Purpose:

The Lincoln University Technology Committee (LUTC) is an advisory group responsible for developing, recommending and monitoring/facilitating the implementation of approved university-wide technology standards, priorities, and policies. The group identifies and assesses university technology needs and assists with the development and implementation of the Information Technology Strategic Plan. The group works with the Office of Information Technology to review progress on technology initiatives, to provide feedback, and to serve as a forum for communication.

Functions:

1. To participate with the Information Technology Strategic Planning Task Force during the development of the IT Strategic Plan;
2. To review institutional progress on IT Strategic Plan initiatives;
3. To oversee planning and prioritization of information technology efforts to ensure consistency with the institution's strategic and tactical plans and the institutional budget; this effort supports the annual IT Tactical Plan;
4. To develop and recommend institutional standards for IT equipment and software;
5. To develop and recommend institutional policies regarding access to and use of IT resources;
6. To develop and recommend procedures related to IT resources and services;
7. To communicate with the university community on matters of direction, policies, procedures, and standards;
8. To review issues regarding OIT services, practices, and performance.

Members

Term Expires

Campbell, Ruth (Chair)	August 1, 2009
Bouras, David	August 1, 2009
Brown, Jamere	August 1, 2009
Browning, Nancy	August 1, 2009
Crossnoe, Marshall	August 1, 2009
Dalton, Dick	August 1, 2009
Eivazi, Frieda	August 1, 2009
Gassner, Sheila	August 1, 2009
Greninger, Tom.....	August 1, 2009
Hamacher, Connie	August 1, 2009
Harper, Wanda.....	August 1, 2009
Harris, Ann.....	August 1, 2009

Hatef, Mansour	August 1, 2009
Headrick, Marilyn	August 1, 2009
Henderson Mike.....	August 1, 2009
Hill, Randall	August 1, 2009
Koetting, Sandy	August 1, 2009
Kosher, Mike.....	August 1, 2009
Nelson, Ron	August 1, 2009
Pabst, Kathy	August 1, 2009
Reed, Brenda.....	August 1, 2009
Ross, Larry	August 1, 2009
Sale, Rachel	August 1, 2009
Schnieders, Sam.....	August 1, 2009
Shelvy, Jason	August 1, 2009
Stevens, Leon	August 1, 2009
Sturdevant, Ruthi	August 1, 2009
Unterschutz, Cheryl	August 1, 2009
Williams, Benecia.....	August 1, 2009
Wilson, Elizabeth	August 1, 2009
York, Ernest	August 1, 2009

Creagh, Curtis	(ex officio)
Digby, Annette	(ex officio)
Williams, Constance	(ex officio)

SCHOLARSHIP AND STUDENT AID

Functions:

1. To recommend policies and procedures which facilitate the administration of student grants-in-aid: scholarships, performance awards, athletic awards, and other subsidies that do not require financial reimbursement on the part of the student;
2. To recommend policies and procedures which facilitate the management of student financial aid awards that require student repayment or planned work activities;
3. To recommend scholarship/financial assistance criteria that will be used to determine student eligibility for the receipt of an award;
4. To develop and maintain an informational inventory of scholarship opportunities available through the use of university resources;
5. To assist, upon request, the Lincoln University Foundation in identifying students eligible to receive scholarship and/or financial assistance;
6. To assist, upon request, the managers of the Enrollment Management Program and the college deans and department heads in identifying persons eligible to receive student grants in aid made available by the university;
7. To encourage students receiving scholarships/financial assistance to aspire and achieve in academic performance and good university citizenship;
8. To act on behalf of the president of the university in making decisions about specific grant-in-aid awards on an ongoing basis.

Members	Term Expires
Robinson, Alfred (Chair)	August 1, 2009
Anunoby, Ogugua	August 1, 2009
Bardot, Michael	August 1, 2009
Beal, Steve	August 1, 2009
Dement, Carl	August 1, 2009
Ghinescu, Rodica	August 1, 2009
Harris, Ann	August 1, 2009
Harris, Robin	August 1, 2009
Howell, Ella	August 1, 2009
Johnson, Michael	August 1, 2009
Jordan, Mark	August 1, 2009
Klein, Linda	August 1, 2009
Koetting, Sandy	August 1, 2009
Kosher, Mike	August 1, 2009

Majersky, Jeffery August 1, 2009

Pabst, Kathy August 1, 2009

Seidner, Roxanne August 1, 2009

Sirivardana, Nihal August 1, 2009

Worthen, Mark August 1, 2009

Creagh, Curtis (ex officio)

Digby, Annette (ex officio)

Williams, Benecia (ex officio)

Williams, Constance (ex officio)

Two student members:

WELLNESS COMMITTEE

Functions:

1. To promote a workplace that encourages environmental and social support for a healthy lifestyle;
2. To study models of wellness center, including policies and procedures for use;
3. To make recommendations for establishing a wellness center for the use of faculty, staff and students;
4. To investigate potential funding sources for physical facilities.

Members	Term Expires
Dalton, Dick (Chair)	August 1, 2009
Borgwordt, Cindy	August 1, 2009
Cregger, Ron	August 1, 2009
Homann, Gary	August 1, 2009
Kemna, Betty	August 1, 2009
Lane, Barbara	August 1, 2009
Martin, Jan	August 1, 2009
Matthews, Eugene	August 1, 2009
Mickels, Becca	August 1, 2009
Stephens, Kirstan	August 1, 2009
Youngblood, Leslie	August 1, 2009

Two student members: TBA
 TBA

Other Committees

Rules and Regulations: 1.55.6

Other Committees

The president may, at her/his discretion, appoint committees for purposes other than those described above, establish or modify functions, and assign members who will serve one-year terms. These committees meet at the request of the president and report directly, or to her/his designee.

CENTER FOR TEACHING AND LEARNING

Functions:

1. To assist CTL staff in collecting and analyzing data on the professional development needs of faculty and staff;
2. Based on data collected, to advise CTL staff concerning programmatic offerings;
3. To assist CTL staff in identifying the resources necessary to meet the professional development needs of faculty and staff;
4. To evaluate feedback obtained from faculty/staff programs and to utilize the evaluations when designing future programs;
5. To undertake other projects and activities as requested by the CTL coordinator and/or the dean of the School of Graduate Studies and Continuing Education.

Members	Terms Expire
Stallings, Donna (Chair)	August 1, 2009
Borgwordt, Cindy	August 1, 2009
Browning, Nancy	August 1, 2009
Chapel, Cynthia	August 1, 2009
Crossnoe, Marshall	August 1, 2009
Hill, Randy	August 1, 2009
McSwain, Ann	August 1, 2009
Saha, Gouranga	August 1, 2009
Schnieders, Sam	August 1, 2009
Valentine, Brian	August 1, 2009
Wyman, Linda	August 1, 2009

Digby, Annette	(ex officio)
Brown, Jamere	(ex officio)
Pabst, Kathy	(ex officio)

COMMON READ

Function:

1. To assist the Office of Enrollment Management and Student Success in developing campus events which foster a community of learners through common reading and literacy activities.
2. To establish and maintain a campus-wide system for reviewing suggestions and proposals for the common read book, author or theme.
3. To recommend, select and announce the common read book/author and related theme for the campus-wide reading program.
4. To plan, publicize and implement services and/or a calendar of activities related to the selected book and theme.
5. To disseminate knowledge about the selected common read book/author and the related campus calendar of events using both print and electronic media. (To establish and maintain a link on the University web-page.)
6. To assist in the coordination of workshops and seminars related to literacy and/or the common read book selection.
7. To assist in the identification and coordination of community partners who are interested in establishing a literacy/reading relationship with the University.

Members

Terms Expire

Hendricks, Avila (Chair)	August 1, 2009
Browning, Nancy.....	August 1, 2009
Grotjan, Roseann.....	August 1, 2009
Kosher, Mike.....	August 1, 2009
Marshall, Lois	August 1, 2009
Richardson, Marilyn	August 1, 2009
Ulmer, LaRoysha	August 1, 2009
Walker, TaLisa.....	August 1, 2009
Williams, Constance	August 1, 2009
Wilson, Che'	August 1, 2009
Wilson, Elizabeth	August 1, 2009
Worthen, Mark	August 1, 2009

Ferguson, Theresa (ex officio)

Students: Stefon Davis
 Victoria Wells
 Amanda Woods

COMMUNICATIONS

Function:

To develop ways to keep the university family apprised of activities and events.

Members	Term Expires:
Young, Misty (Chair)	August 1, 2009
Beck, Carmen	August 1, 2009
Brown, Jamere	August 1, 2009
Brownderville, Greg	August 1, 2009
Campbell, Kandy.....	August 1, 2009
Cross, Leslie	August 1, 2009
Govang, Don	August 1, 2009
Grebing, Debra	August 1, 2009
Henderson, Michael T.....	August 1, 2009
Ike, Roberto	August 1, 2009
Logan, Jim	August 1, 2009
Matthews, Yvonne	August 1, 2009
Mickels, Becca	August 1, 2009
Moore, Terry	August 1, 2009
Navarrete-Tindall, Nadia	August 1, 2009
Nobles, Tammy	August 1, 2009
Pabst, Kathy	August 1, 2009
Pollock, Pat	August 1, 2009
Wisch, Jacqueline	August 1, 2009
Word, Debbie	August 1, 2009

Williams, Benecia	(ex officio)
Digby, Annette	(ex officio)
Creagh, Curtis	(ex officio)
Ferguson, Theresa	(ex officio)
Williams, Constance	(ex officio)

Two student members: TBA
 TBA

ENROLLMENT MANAGEMENT

Functions:

1. To routinely review the Enrollment Management Plan;
2. To facilitate the operation of the Enrollment Management Plan.

Members

Terms Expire

Sturdevant, Ruthi (Chair)	August 1, 2009
Anderson, Kirk	August 1, 2009
Bickel, Linda	August 1, 2009
Cook, Nathan	August 1, 2009
Creagh, Curtis	August 1, 2009
DeBord, Kurt	August 1, 2009
Ferguson, Kenneth	August 1, 2009
Grotjan-Miller, Gloria	August 1, 2009
Henry, Patrick	August 1, 2009
Hill, Randall	August 1, 2009
Koetting, Sandy	August 1, 2009
Kosher, Mike	August 1, 2009
Meredith, Steve	August 1, 2009
Mickels, Becca	August 1, 2009
Morrow, Liz	August 1, 2009
Pabst, Kathy	August 1, 2009
Robinson, Alfred	August 1, 2009
Williams, Benecia	August 1, 2009
Williams, Constance	August 1, 2009

Bursar – Student Accounts

Ferguson, Theresa (ex officio)

Student members:

ENVIRONMENTAL MANAGEMENT COMMITTEE

Functions:

1. Develop guidelines and recommend policies for the safe utilization and disposal of any agents (geological, chemical, and physical) that have a threat or potential threat to the health, safety and welfare of university students, personnel and surrounding community;
2. To review published literature and federal, state and local laws relating to the safe utilization and disposal of biohazardous wastes;
3. To serve as a resource body for the dissemination of information pertaining to the control of biohazard, general laboratory safety and emergency procedures;
4. To make an initial assessment and maintain records of laboratories/facilities utilizing biohazardous materials;
5. To inspect laboratories/educational facilities at least annually to assess compliance with policies/guidelines for the conduct of work involving biohazardous materials;
6. To provide periodic reports advising the university president, or her/his designees, on matters related to biohazards (e.g., compliance with established policies/guidelines, accidents, etc.).

Members

Term Expires

Bleich, David (Chair)	August 1, 2009
Andrei, Andrian	August 1, 2009
Benne, Jennifer	August 1, 2009
Friedman, Mark	August 1, 2009
Meredith, Steve	August 1, 2009
Stephan, Kirsten	August 1, 2009

Digby, Annette (ex officio)

ETHNIC STUDIES CENTER

Functions:

1. To recommend policies governing the functions and operations of the Ethnic Studies Center;
2. To promote ethnicity through the provision of multi-cultural and multi-racial experiences and programming for faculty, staff and the surrounding community;
3. To assist in making provisions for the obtaining and displaying of archival collections of ethnic artifacts, arts, exhibits, visual aids and media information;
4. To recommend allocation, by academic discipline, of the funds for acquiring library and other media;
5. To recommend consultants.

Members

Term Expires

Beck, Carmen (Chair)	August 1, 2009
Broadus, Kylar	August 1, 2009
Browning, Nancy	August 1, 2009
Crossnoe, Marshall	August 1, 2009
Ed-Dweik, Majed	August 1, 2009
Edoho, Felix	August 1, 2009
Holland, Antonio	August 1, 2009
Matthews, Yvonne	August 1, 2009
Sampson, Joylean	August 1, 2009
Young, Misty	August 1, 2009

Digby, Annette (ex officio)
Wilson, Elizabeth (ex officio)

Two student members:

HOMECOMING

Functions:

1. To determine the programs and activities for Homecoming;
2. To arrange for the use of university facilities for these occasions;
3. To provide publicity to the community and campus and to encourage broad participation on the part of the university and local communities.

Members	Term Expires
Williams, Benicia (Chair)	August 1, 2009
Beck, Carmen	August 1, 2009
Cave, Carolyn	August 1, 2009
Dorsey, Hardy	August 1, 2009
Ferguson, Kenneth	August 1, 2009
Graham, Carlos	August 1, 2009
Greer, Qubie	August 1, 2009
Griffin, Sandy	August 1, 2009
Harper, Rhonda	August 1, 2009
Henderson, Michael T.	August 1, 2009
Hendricks, Avila	August 1, 2009
Howard, James	August 1, 2009
Huffer, Tisha	August 1, 2009
Hykes, Timothy	August 1, 2009
Jackson, Keli	August 1, 2009
Jackson, Paula	August 1, 2009
Jamison, Billy	August 1, 2009
Jones, Cheryl	August 1, 2009
Kemna, Betty	August 1, 2009
Morrow, Liz	August 1, 2009
Nelson, Ron	August 1, 2009
Nobles, Tammy	August 1, 2009
Pollock, Pat	August 1, 2009
Schmitz, Fred	August 1, 2009
Stallings, Donna	August 1, 2009
Stewart, Ruby	August 1, 2009
Sturdevant, Ruthi	August 1, 2009
Sutton, Chnristopher	August 1, 2009
Washington, Cynthia	August 1, 2009
Williams, Alexis	August 1, 2009
Williams, Drenda	August 1, 2009
Wilson, Sylvia	August 1, 2009
Wright, Linda	August 1, 2009
Young, Misty	August 1, 2009

HONORS COMMITTEE

Purpose and function:

The Honors Committee serves as an advisory group responsible for reviewing course proposals and activities, and establishing criteria for use in choosing faculty members to work as supervisors/mentors on selected projects. The Honors Committee will act as an oversight committee for the development of courses. It establishes the criteria for choosing faculty members for release time and mentoring activities.

Members	Term Expires
Greene, Debra (Chair)	August 1, 2009
Anderson, Kirk	August 1, 2009
Ballard, Bruce	August 1, 2009
Beal, Steven	August 1, 2009
Benne, Jennifer	August 1, 2009
DeBord, Kurt	August 1, 2009
Fawks, Bryan	August 1, 2009
Gossett, Amy	August 1, 2009
Holliday, Cara	August 1, 2009
Jungmeyer, Roger	August 1, 2009
Rohrer, Laurence	August 1, 2009
Westergaard, Ty	August 1, 2009

Digby, Annette (ex officio)
Harris, Ann (ex officio)

Two student members:

INSTITUTIONAL REVIEW BOARD

Functions:

1. To review all research proposals and educational experiences that involve human subjects and animal subjects;
2. To make recommendations to the appropriate university officials regarding the implementation of the above-mentioned proposals upon approval and/or funding;
3. To review experimental methods to be used in research involving human and animal subjects;
4. To conduct regular inspections of animal study areas and to review animal handling practices;
5. To file required certification reports from maintained records of experimental protocol and daily animal care procedures;
6. To ensure that facilities which maintain laboratory animals comply with legislation and guidelines governing humane treatment of animals in research laboratories;
7. To ensure that annual training sessions are conducted for all personnel involved in animal care and treatment.

Members	Term Expires
Kurt DeBord (Chair)	August 1, 2009
Chi, Myung	August 1, 2009
Edwards, Kendra	August 1, 2009
Gossett, Amy	August 1, 2009
Koetting, Sandy.....	August 1, 2009
Lee, Keeso.....	August 1, 2009
Meredith, Steve	August 1, 2009
Rooney, Jim.....	August 1, 2009
Scott, Michael	August 1, 2009
Wulff, Felix	August 1, 2009
Yang, John	August 1, 2009

Digby, Annette (ex officio)

Hutton, Anne (Community)

Dr. Charles Esterly (Community)
 905 Schumate Chapel Road
 Jefferson City, MO 65101

INTERNATIONAL PROGRAMS/STUDY ABROAD ADVISORY COUNCIL

Functions:

1. To assist the director of International Programs in the implementation of all Lincoln University International Programs;
2. To assist in writing guidelines and procedures for Lincoln University participation in international work, which includes travel regulations, salary benefits while in overseas assignments, faculty selection for overseas sabbatical, and tenure and promotion consideration for faculty on long-term overseas assignment;
3. To assist in the selection of persons to serve on external evaluation teams;
4. To assist in developing library resources on international programs;
5. To assist in exploring linkage possibilities and establishing linkages with Lesser Developed Countries by identifying countries and traveling to some countries;
6. To assist in the development of language capability of faculty interested in participating in international programs;
7. To assist in coordination of workshops and seminars;
8. To review all international program proposals.

This committee will also monitor all activities of the Study Abroad Program and offer advice to the Director of Study Abroad. Additionally, members of the council will serve as liaisons between the Study Abroad Program and their respective departments. The Council will make recommendations regarding:

- internal marketing of study abroad opportunities;
- academic guidelines for students seeking participation in study abroad;
- ways to integrate study abroad into existing curriculum; and
- measures to ensure the quality and credit-worthiness of international experiences.

Members	Term Expires
Malfatti-Rachell, Gabrielle (Chair)	August 1, 2009
Beza, Mary	August 1, 2009
Campbell, Kandy	August 1, 2009
Chowdhury, Ikbal	August 1, 2009
Edoho, Felix	August 1, 2009
Egilla, Jonathan	August 1, 2009
Eivazi, Frieda	August 1, 2009
El-Sayed, Inas	August 1, 2009
Felix, Fabian	August 1, 2009
Gossett, Amy	August 1, 2009

Hendricks, Avila	August 1, 2009
Ike, Roberto	August 1, 2009
Nkongolo, Nsalambi	August 1, 2009
Onyekwere, Stan	August 1, 2009
Ramos, Leilani	August 1, 2009
Robertson, Ruth.....	August 1, 2009
Stephan, Kirsten	August 1, 2009
Stevens, Leon	August 1, 2009
Wollo, Wesseh	August 1, 2009

Digby, Annette (ex officio)
Meredith, Steven (ex officio)

One student member:

LIBRARY SERVICES

Functions:

1. To serve in an advisory capacity to the University Librarian in matters concerning the overall direction of Inman E. Page Library;
2. To serve as a conduit through which faculty and student concerns can be relayed to the library;
3. To insure that the library is fulfilling its function of providing adequate service to all departments of instruction and to insure that all departments of instruction are providing the library with the input needed to acquire the library materials required to support the curriculum.

Members	Term Expires
Anderson, Kirk (Chair)	August 1, 2009
Afrasiabi, Zahra.....	August 1, 2009
Ballard, Bruce	August 1, 2009
Cregger, Ron	August 1, 2009
Headrick, Marilyn	August 1, 2009
Hibbett, Cheryl	August 1, 2009
Marshall, Lois	August 1, 2009
Pace, Jean	August 1, 2009
Richardson, Marilyn	August 1, 2009
Ross, Larry	August 1, 2009
Worthen, Mark	August 1, 2009

Digby, Annette (ex officio)
Wilson, Elizabeth (ex officio)

Two student members:

MILITARY AFFAIRS BOARD

Functions:

1. To interview and evaluate Reserve Officers Training Corps (ROTC) scholarship applicants and to review corresponding documentation;
2. To review schedule of ROTC events for each semester and recommend changes as appropriate;
3. To recommend persons for induction into Lincoln University's ROTC Hall of Fame;
4. To review recommendations for awards to be presented on Awards Day and other special occasions, as required;
5. To serve as liaison and to maintain coordination between ROTC, the Veterans Affairs Committee and local military/veteran-oriented organizations.

Members	Term Expires
Holland, Antonio (Chair)	August 1, 2009
Bitter, Mary	August 1, 2009
Higgins, Todd.....	August 1, 2009
Jones, Cheryl.....	August 1, 2009
Jordan, Mark	August 1, 2009
Logan, Jim	August 1, 2009
Melloway, Barb	August 1, 2009

Digby, Annette (ex officio)

Representative from the National Guard or Army Reserve (ex officio)

Two student members:

REGISTRATION REVIEW

Function:

To review all processes a student must complete in order to register for classes at the university, from submission of an admissions application to payment of fees. Processes will be reviewed with an eye toward student friendliness, necessity and efficiency. Improvements and changes will be recommended and made based on the review from this larger picture perspective.

Members	Term Expires
Kosher, Mike (Chair)	August 1, 2009
Bickel, Linda	August 1, 2009
Burnett, Cathy	August 1, 2009
Ferguson, Ken	August 1, 2009
Hamacher, Connie	August 1, 2009
Harper, Wanda.....	August 1, 2009
Leier, Vanessa	August 1, 2009
Mickels, Becca	August 1, 2009
Morrow, Elizabeth	August 1, 2009
Pabst, Kathy	August 1, 2009
Robinson, Alfred	August 1, 2009
Sissom, Elizabeth	August 1, 2009
Sutton, Christopher	August 1, 2009
Williams, Benecia.....	August 1, 2009
Wilson, Sylvia	August 1, 2009

Bursar – Student Accounts

Ferguson, Theresa (ex officio)
Creagh, Curtis (ex officio)
Digby, Annette (ex officio)
Williams, Constance (ex officio)

Two student members:

RESEARCH AND DEVELOPMENT

Functions:

1. To review and make recommendations where appropriate regarding policy matters related to campus-wide research and its various support activities;
2. To review pilot research project activities pending or currently funded through our campus Extramural Associates Research Development Award (EARDA) program;
3. To monitor and oversee the progress of the EARDA program and to provide guidance for the future directions of the same.

Members	Term Expires
Rooney, James (Chair)	August 1, 2009
Balakumar, Sivanandar	August 1, 2009
Dudenhoeffer, Greg	August 1, 2009
Edwards, Kendra	August 1, 2009
Higgins, Todd.....	August 1, 2009
Koetting, Sandy	August 1, 2009
Matthews, Eugene	August 1, 2009
Meredith, Steve	August 1, 2009

Digby, Annette (ex officio)
Scott, Michael (ex officio)

RESIDENTIAL LIFE APPEALS BOARD

Function:

This group will serve as a forum to which any student expelled from the residence hall system can register an appeal.

Members	Term Expires
Ferguson, Kenneth (Chair)	August 1, 2009
Beckford, Dillon	August 1, 2009
Gassner, Sheila	August 1, 2009
Guerrant, Linda	August 1, 2009
Sullens, Kim	August 1, 2009
Sutton, Christopher	August 1, 2009
Wilson, Sylvia	August 1, 2009

Williams, Constance (ex-officio)

One student member: TBA

STUDENT RETENTION

Functions:

1. To study models of effective retention programs in use nationwide, as described and reviewed in the pertinent literature;
2. To review attrition data gathered by the Office of Administrative Services, Institutional Planning and Research to determine the impact of existing programs and services on the retention of students;
3. To review existing programs and services to determine their effect on the retention of students;
4. To consider recommendations for revision of current programs and services and for development of new programs and services.

Members	Term Expires
Walker, TaLisa (Chair)	August 1, 2009
Beal, Steven	August 1, 2009
Brandt, Lori	August 1, 2009
Chowdhury, Manzoor	August 1, 2009
Driver, Annette	August 1, 2009
Douglas, Darla	August 1, 2009
Heermance, Noel	August 1, 2009
Hibbett, Cheryl	August 1, 2009
Kosher, Mike	August 1, 2009
Malfatti-Rachell, Gabrielle	August 1, 2009
Nelson, Ronald	August 1, 2009
Nolte, Beth	August 1, 2009
Phillips, Stacy	August 1, 2009
Ross, Larry	August 1, 2009
Sutton, Christopher	August 1, 2009
Tesfaye, Samson	August 1, 2009
Thompson, Karen	August 1, 2009
Williamson, Brenda	August 1, 2009
Wilson, Michelle	August 1, 2009

Bursar, Student Accounts

Ferguson, Theresa (ex officio)
 Digby, Annette (ex officio)
 Williams, Constance (ex officio)
 Two student members:

TEACHER EDUCATION COUNCIL

Functions:

1. To serve as an advisory committee for the Teacher Education and Professional Education programs;
2. To review and approve all matters of curriculum and policy at both the basic and advanced levels to include course changes, additions and deletions;
3. To monitor the on-going function of formally admitting students to Teacher Education by acting on the recommendations of the Department of Education;
4. To approve candidates for student teaching;
5. To advise and monitor the Department of Education's compliance with state mandates on scores associated with C-BASE and NTE, and with grade point averages;
6. To serve as a liaison between the Department of Education and other departments which have Teacher Education programs;
7. To receive and act on matters of curriculum and policy submitted by the Department of Education's Graduate Committee and forward the decisions to the Graduate Council.

Members	Term Expires
Chapel, Cynthia (Chair)	August 1, 2009
Bardot, Michael	August 1, 2009
Cregger, Ron	August 1, 2009
Greene, Debra	August 1, 2009
Hibbett, Cheryl	August 1, 2009
Johnson, Michael	August 1, 2009
Nelson, Jerry	August 1, 2009
Scott, Michael	August 1, 2009
Stonesanders, Rebecca	August 1, 2009
Struttman, Janet	August 1, 2009
Sturdevant, Ruthi	August 1, 2009
Sturgis, Kelly	August 1, 2009
Digby, Annette (ex officio)	
Bickel, Linda (ex officio)	
Harris, Ann (ex officio)	
Meredith, Steve (ex officio)	
Two student members:	TBA
	TBA

WRITING ACROSS THE CURRICULUM

Functions:

This advising group is charged with representing the needs of the faculty, serving as liaison persons between the WAC program and the faculty, meeting regularly with the director of the WAC program, and advising on matters concerning program development.

Members	Term Expires
Rohrer, Laurence (Chair)	August 1, 2009
Crossnoe, Marshall	August 1, 2009
DeBord, Kurt	August 1, 2009
Govang, Don.....	August 1, 2009
Gubbels, Thomas	August 1, 2009
Harris, Robin.....	August 1, 2009
Hibbett, Cheryl.....	August 1, 2009
Nelson, Jerry	August 1, 2009
Pollock, Pat	August 1, 2009
Turner, Bernadette.....	August 1, 2009
Westergaard, Ty	August 1, 2009
Wurst, Aimee	August 1, 2009

Digby, Annette	(ex officio)
Fester, Heather	(ex officio)
Muse, Margaret	(ex officio)

One student member: TBA

Graduate Council

Rules and Regulations: 3.14.4

The Graduate Council

The Graduate Council shall be comprised of six members, two to be elected by the degree-granting areas and one student member to be elected by the Council. The exception to this representation shall be the Department of Education, having its own Graduate Education Council, which shall be entitled to only one member. That member shall be associated with the graduate degree in Community/Agency Counseling.

Membership on the Graduate Council shall be composed of faculty in the degree-granting disciplines. Members of graduate committees within the various departments are to be faculty in the degree-granting disciplines.

The term of appointment, beginning October 1, of each academic year, is for two years, with one member to be elected each year from each degree-granting area represented on the Council. The exception is the Department of Education which has one representative from the Community/Agency Counseling area. The Graduate Council shall be the executive committee of the Graduate Studies program.

Rules and Regulations: 3.14.5

Duties and Responsibilities of the Graduate Council

The Graduate Council shall have the following duties and responsibilities:

1. Review and approve general graduate policies and procedures for a bi-annual Graduate Bulletin;
2. Initiate and participate in formulation of the general educational policies for the graduate program;
3. Approve and recommend to the dean, or reject and return to the appropriate college, all new degree programs suggested for the area of Graduate Studies;
4. Approve and recommend to the dean, or reject and return to the appropriate department, all new courses to be offered through the area of Graduate Studies;
5. Review all proposals submitted by the Graduate Education Council, seek information regarding issues of concern, and make recommendations for approval or disapproval to the dean for transmittal to the vice president for Academic Affairs;
6. Approve and recommend to the chief academic officer all qualified candidates for graduate degrees, or reject all underqualified candidates;

7. Serve as an advisory body to the dean of Graduate Studies on such matters as the dean or any member of the Graduate Studies programs may present to the group;
8. Make continuous studies of graduate curricula, determining and recommending such revisions as are necessary to promote the most effective programs of graduate study.

THE GRADUATE COUNCIL

Council Chair	Term Expires
Jungmeyer, Roger	August 1, 2009

Members

MBA

Anunoby, Ogugua	August 1, 2009
Linhardt, Wayne	August 1, 2009

MA

Holland, Antonio F.	August 1, 2009
Jungmeyer, Roger	August 1, 2009

MED: Agency/Counseling

Wood, Rhonda	August 1, 2009
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Digby, Annette (ex officio)

THE GRADUATE EDUCATION COUNCIL

Kern, James (Chair) – Education Administration	August 1, 2009
Brown, Glenn - Education Specialist Program	August 1, 2009
Chapel, Cynthia - Elementary/Secondary Teaching	August 1, 2009
Connor, Kim - Counseling Education	August 1, 2009
Jungmeyer, Roger – Social Science Education.....	August 1, 2009
Sturdevant, Ruthi - Mathematics Education	August 1, 2009
Wood, Rhonda – Agency Counseling	August 1, 2009
Wyman, Linda - English Education	August 1, 2009

Digby, Annette (ex officio)
Bickel, Linda (ex officio)